

**REQUEST FOR TRACK CHANGE Form**  
**Salem Middle School**  
**2026-2027**



This form is intended for families who would like to request a track change for their student (s) for the 26/27 school year. If you have multiple students attending Salem MS for the 26/27 school year, please complete one form for each child.

While we certainly hope to accommodate as many requests as possible, please be advised that it may not be possible to honor all requests. Assigning students to tracks is a complicated process with many factors that must be considered, but we will do our best to accommodate as many requests as we can.

Student's Name \_\_\_\_\_ Student ID # \_\_\_\_\_

IEP: Yes      No

Parent's Name \_\_\_\_\_

Phone number (best daytime number) \_\_\_\_\_

Email address \_\_\_\_\_

Track assigned for 2026-27 \_\_\_\_\_ Grade 2026-27 \_\_\_\_\_

Number the tracks requested in order of preference with #1 being your first choice and #3 being your last choice:

\_\_\_\_\_ Track 1  
\_\_\_\_\_ Track 3  
\_\_\_\_\_ Track 4

If you have students at an elementary school needing a track change as well, you must submit a form to our school and to the elementary school. If you do not submit forms at both schools, we cannot guarantee that both students will be moved to the same track.

Reason for requesting track change: (continue on back, if needed)

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**Siblings (Please list any siblings)**

|    | Last  | First | Current School/Next School | Current Grade/Track | IEP (yes/no) |
|----|-------|-------|----------------------------|---------------------|--------------|
| 1. | _____ | _____ | _____                      | _____               | _____        |
| 2. | _____ | _____ | _____                      | _____               | _____        |
| 3. | _____ | _____ | _____                      | _____               | _____        |
| 4. | _____ | _____ | _____                      | _____               | _____        |

**All requests must be returned by 4:00pm, Monday February 2 to Ms. Guess**  
(requests submitted after February 2, 2026 **will not be considered**) Results will be mailed to out on February 6. Siblings at elementary, your results will be mailed at a different date, once we are able to collaborate track changes. Once a track change is approved, it will not be changed again during the 2026-27 school year. There will not be a "Wait List".

Date Received: \_\_\_\_\_ Received by: \_\_\_\_\_

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